

॥ नही ज्ञानेन सदृशं पवित्रमिह विद्यते ॥

Loknete Hon. Hanmantrao Patil Charitable Trust's



ADARSH COLLEGE, VITA

आदर्श कॉलेज, विटा



IN PURSUIT OF KNOWLEDGE

Shriramnagar, Mayani Road, VITA-415311, Tal. Khanapur, Dist. Sangli (M.S.)

नही ज्ञानेन सदृशं पवित्रमिह विद्यते

■ Affiliated to Shivaji University, Kolhapur

■ Reaccredited by NAAC : Grade - B⁺ (2.60 CGPA)

■ Website : www.acvita.edu.in

■ E-mail : hpmv_261@yahoo.in

☎ (02347) 274190

Founder President : Hon. Adv. Sadashivrao Hanmantrao Patil B.A., L.L.B

Principal

Dr. Bhausahab Gurubasu Kore M.Sc., D.C.P., Ph.D.

President

Adv. Vaibhav Sadashivrao Patil B.S.L., L.L.B.

Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING - Year: 2019-2020

- ❖ Day and Date of the Meeting: Friday, 28th June, 2019
- ❖ Venue of the Meeting: IQAC Office
- ❖ Time of the Meeting: 11.00 a.m. – 01.00 p.m.

Agenda of Meeting

1. To review and confirm the minutes of the last meeting
2. To prepare action plan and major focus areas of IQAC for academic year 2019-20
3. To Discuss the preparation of AQAR of Academic year 2018-2019
4. To approve the academic calendar (2019-2020) of the college prepared by the College Academic Calendar Committee
5. To review and discuss the admission policy of the college for various courses for academic year 2019-20
6. To discuss the results of B.A., B.Com., B.Sc., and B.C.A. and P.G. courses
7. To plan organization of workshops and seminars for academic year 2019-20
8. To discuss about proposal for Lead College Recognition
9. Any other relevant issues made with permission of the Chair





Members Present:

Sr. No.	Name	Designation	Signature
1.	Prin. Dr. Bhausahab Gurubasu Kore	Chairperson	
2.	Mr. Sarjerao Bhimrao Gaikwad	Administrative officer	
3.	Mrs. Surekha Nandkumar Dhanwade	Teacher	
4.	Dr. Mrs. Manasi Dasharath Jagadale	Teacher	
5.	Dr. Uttam Laxman Thorat	Teacher	
6.	Miss. Sunita Gorakh Rokade	Teacher	
7.	Dr. Nivasrao Adhikrao Varekar	Teacher	
8.	Mr. Rajesaheb Nabi Sande	Teacher	
9.	Dr. Mohan Devappa Chinee	Teacher	
10.	Mr. Pandurang Tukaram Patil	Management Representative	
11.	Mr. Sagar Sadashiv Lakade	Local Society nominee	
12.	Mr. Eknath Sanjay Pawar	Nominee from Alumni	
13.	Mr. Vipul Sharad Tarlekar	Nominee from industrialist	
14.	Mr. Sambhaji Shivaji Shinde	Coordinator	
15.	Mr. Vihar Shahabu Nisargandh	Assistant Coordinator	

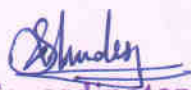
IQAC Coordinator welcomed and briefed the committee members about the agenda.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

- Agenda Item 1** : To review and confirm the minutes of the last meeting
- Resolution** : The Coordinator read the minutes of the previous meeting and they were reviewed and passed by the members
- Agenda Item 2** : To prepare action plan and major focus areas of IQAC for academic year 2019-20
- Resolution** :
- Principal suggested giving attention on proper documentation of supporting services and information collected from the various departments for AQAR
 - The principal announced various committees and supporting services in charge of academic year 2019-20 for systematic functioning and achievements.
 - It was also decided that various activities with department level academic calendar should be followed by all departments.
 - Proposed by: Principal Dr. Kore B.G., Seconded by: Mr. Nisargandh V.S.
- Agenda Item 3** : To Discuss the preparation of AQAR of Academic year 2018-2019

- Resolution** : • For preparation of the AQAR 2018-2019 of the college, respective criterion chairmen were informed to collect data and documents of various academic activities of their criteria from various departments and faculty members. The deadline for compilation of data was fixed by the Principal.
• Proposed by: Mr. Shinde S.S. Seconded by: Mr. Nisargandh V.S.
- Agenda Item 4** : To approve the academic calendar (2019-2020) of the college prepared by the College Academic Calendar Committee
- Resolution** : • The Academic Calendar Committee of the college has prepared academic calendar for the year 2019-2020. The IQAC committee discussed over the content and academic plan of the year 2019-20 and with some suggestions given by members the academic calendar of the year has been finalized.
• Proposed by: Mrs. Rokade S.G. Seconded by: Mrs. Dhanwade S.N.
- Agenda Item 5** : To review and discuss the admission policy of the college for various courses for academic year 2019-20
- Resolution** : • The previous admission policy was discussed and reviewed for information to all committee members. Fee installment facility for admission for poor and needy students is announced by principal. Class wise and faculty wise admission committees were formed to conduct proper admission process and for the ease of students.
• Proposed by: Dr. Thorat U.L. Seconded by: Dr. Karpe B.N.
- Agenda Item 6** : To discuss the results of B.A., B.Com., B.Sc., and B.C.A. and P.G. courses
- Resolution** : • The results of the previous academic year of the college of all faculties were reviewed and discussed. For the betterment in result percentage (where found weak), suggestions were made by the principal. It was decided to work upon suggestions and to upgrade the percentage in forthcoming examinations.
• Proposed by: Mr. Sande R.N. Seconded by: Dr. Varekar N.A.
- Agenda Item 7** : To plan organization of workshops and seminars for academic year 2019-20
- Resolution** : • The discussion was made over the organization of workshops and seminars for academic year 2019-20. Principal suggested that more collaborative academic activities with neighboring colleges must be done.
• Proposed by: Mr. Nisargandh V.S. Seconded by: Dr. Chinee M.D.
- Agenda Item 8** : To discuss about the proposal of Lead College Recognition
- Resolution** : • The discussion on the proposal of Lead College Recognition was made
• It was resolved that the necessary requirements would be kept ready for the functioning for Lead College Scheme.
• Proposed by: Dr. Kore B.G. Seconded by: Dr. Varekar N.A.
- Agenda Item 9** : Any other relevant issues made with permission of the Chair
- Resolution** : • It was decided to conduct next meeting of IQAC prior to submitting the AQAR of year 2018-2019

The vote of thanks was proposed by Assistant Coordinator of IQAC


Co-ordinator
IQAC
Adarsh College, Vita




PRINCIPAL
Adarsh College, Vita
Tal-Khanapur, Dist-Sangli

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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING - Year: 2019-2020



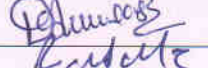
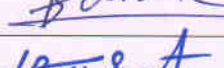


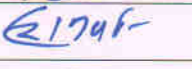




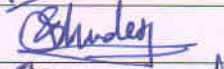



- ❖ Day and Date of the Meeting: Friday, 30th September, 2019
- ❖ Venue of the Meeting: IQAC Office
- ❖ Time of the Meeting: 11.00 a.m. – 01.00 p.m.

Agenda of Meeting

1. To review and confirm the minutes of the last meeting
2. To review of AQAR preparation for the academic year 2018-2019.
3. To prepare planning of criteria wise discussion on new guidelines of NAAC
4. To Discuss the conduction of semester examination
5. To review the work done regarding the data and documentation prepared by departments for NAAC
6. Any other relevant issues made with permission of the Chair



Members Present:

Sr. No.	Name	Designation	Signature
1.	Prin. Dr. Bhausaheb Gurubasu Kore	Chairperson	
2.	Mr. Sarjerao Bhimrao Gaikwad	Administrative officer	
3.	Mrs. Surekha Nandkumar Dhanwade	Teacher	
4.	Dr. Mrs. Manasi Dasharath Jagadale	Teacher	
5.	Dr. Uttam Laxman Thorat	Teacher	
6.	Miss. Sunita Gorakh Rokade	Teacher	
7.	Dr. Nivasrao Adhikrao Varekar	Teacher	
8.	Mr. Rajesaheb Nabi Sande	Teacher	
9.	Dr. Mohan Devappa Chinee	Teacher	
10.	Mr. Pandurang Tukaram Patil	Management Representative	
11.	Mr. Sagar Sadashiv Lakade	Local Society nominee	
12.	Mr. Eknath Sanjay Pawar	Nominee from Alumni	
13.	Mr. Vipul Sharad Tarlekar	Nominee from industrialist	
14.	Mr. Sambhaji Shivaji Shinde	Coordinator	
15.	Mr. Vihar Shahabu Nisargandh	Assistant Coordinator	

IQAC Coordinator welcomed and briefed the committee members about the agenda.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

- Agenda Item 1** : To review and confirm the minutes of the last meeting
- Resolution** : The Coordinator read out the minutes of the previous meeting and they were reviewed and passed by the members
- Agenda Item 2** : To review the AQAR preparation for the academic year 2018-2019
- Resolution** :
- It was decided that AQAR for the academic year 2018-2019 is to be submitted on or before 30th December, 2019.
 - It was also resolved that the documentation and department wise data should be upgraded as per AQAR data.
 - Proposed by: Principal Dr. Kore B.G., Seconded by: Dr. Shinde S.S.
- Agenda Item 3** : To prepare planning of criteria wise discussion on new guidelines of NAAC
- Resolution** :
- Criterion wise questions and answers as per revised NAAC guidelines are read out by IQAC coordinator to criteria chairpersons to adhere with revised guidelines.
 - IQAC coordinator proposed a plan for discussion on revised NAAC guidelines of criteria chairpersons and their committee members.



- Principal advised that preparation of AQAR of 2019-2020 of the college need to follow revised guidelines properly and focus should be given on verification of documents
 - Proposed by: Dr. Shinde S.S., Seconded by: Mr. Nisargandh V.S.
- Agenda Item 4** : To Discuss the conduction of semester examination
- Resolution** : • To conduct the college examination and University examination as per rules and regulations of Shivaji University, Kolhapur was being discussed in dept It was resolved that necessary requirements to conduct examination would be fulfilled.
- Proposed by: Mr. Sande R.N. Seconded by: Dr. Karpe B.N.
- Agenda Item 5** : To review the work done regarding the data and documentation prepared by departments for NAAC
- Resolution** : • It was decided that to conduct scheduled department wise presentation for documentation prepared by each department and it would be reviewed afterwards.
- Proposed by: Dr. Chinni M.D. Seconded by: Mrs. Dr. Jagadale M.D.
- Agenda Item 6** : Any other relevant issues made with permission of the Chair
- Resolution** : • It was decided to conduct next IQAC meeting after submission of AQAR for the year 2018-2019.

The vote of thanks was proposed by Assistant Coordinator of IQAC


Co-ordinator
IQAC
Adarsh College, Vita




PRINCIPAL
Adarsh College, Vita
Tal-Khanapur, Dist-Sangli

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Principal

Dr. Bhausaheb Gurubasu Kore M.Sc., D.C.P., Ph.D.

President

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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING - Year: 2019-2020

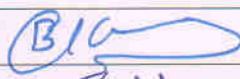

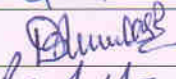
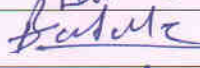
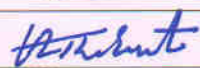
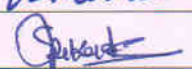


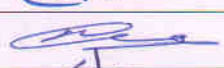


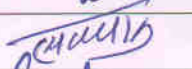
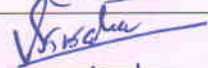
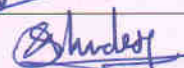

- ❖ **Day and Date of the Meeting:** Tuesday, 31st December, 2019
- ❖ **Venue of the Meeting:** IQAC Office
- ❖ **Time of the Meeting:** 11.00 a.m. – 01.00 p.m.

Agenda of Meeting

1. To review and confirm the minutes of the last meeting
2. To review and plan organization of State and national level workshops and seminars
3. To prepare schedule of Annual Prize Distribution Ceremony and Annual Convocation Ceremony
4. To discuss about the AISHE data of the college
5. Any other relevant issues made by the IQAC members



Members Present:

Sr. No.	Name	Designation	Signature
1.	Prin. Dr. Bhausaheb Gurubasu Kore	Chairperson	
2.	Mr. Sarjerao Bhimrao Gaikwad	Administrative officer	
3.	Mrs. Surekha Nandkumar Dhanwade	Teacher	
4.	Dr. Mrs. Manasi Dasharath Jagadale	Teacher	
5.	Dr. Uttam Laxman Thorat	Teacher	
6.	Miss. Sunita Gorakh Rokade	Teacher	
7.	Dr. Nivasrao Adhikrao Varekar	Teacher	
8.	Mr. Rajesaheb Nabi Sande	Teacher	
9.	Dr. Mohan Devappa Chinee	Teacher	
10.	Mr. Pandurang Tukaram Patil	Management Representative	
11.	Mr. Sagar Sadashiv Lakade	Local Society nominee	
12.	Mr. Eknath Sanjay Pawar	Nominee from Alumni	
13.	Mr. Vipul Sharad Tarlekar	Nominee from industrialist	
14.	Mr. Sambhaji Shivaji Shinde	Coordinator	
15.	Mr. Vihar Shahabu Nisargandh	Assistant Coordinator	

IQAC Coordinator welcomed and briefed the committee members about the agenda.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

- Agenda Item 1** : To review and confirm the minutes of the last meeting
- Resolution** : The Coordinator read out the minutes of the previous meeting and they were reviewed and passed by the members
- Agenda Item 2** : To review and plan organization of State and national level workshops and seminars
- Resolution** : • It was decided that to organize workshops and seminars by the end of this academic year. The schedule of organization was finalized
• Proposed by: Principal Dr. Kore B.G., Seconded by: Dr. Shinde S.S.
- Agenda Item 3** : To prepare schedule of Annual Prize Distribution Ceremony and Annual Convocation Ceremony
- Resolution** : • The principal confirmed the schedule of prize distribution ceremony and organization of the event was handed over the concerned committee.
• It was also decided to organize Annual Convocation Ceremony at college level as per norms laid by Shivaji University, Kolhapur
• Proposed by: Mrs. Dhanwade S.N., Seconded by: Mr. Sande R.N.



- Agenda Item 4** : To Discuss about the AISHE data of the college
- Resolution** : • AISHE nodal officer of the college informed IQAC that the data related to AISHE was ready to submit online. The committee discussed and verified the database and permitted to AISHE nodal officer to submit the data online.
• Proposed by: Dr. Varekar N.A. Seconded by: Dr. Chinee M.D.
- Agenda Item 5** : Any other relevant issues made with permission of the Chair
- Resolution** : The discussion was taken place about to organize various student related activities.

The vote of thanks was proposed by Assistant Coordinator of IQAC


Co-ordinator
IQAC
Adarsh College, Vita




PRINCIPAL
Adarsh College, Vita
Tal-Khanapur, Dist-Sangli

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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING - Year: 2019-2020




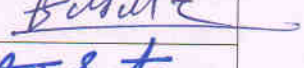


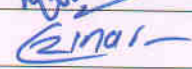



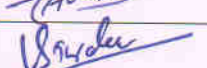


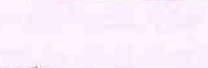

- ❖ Day and Date of the Meeting: Friday, 28th February, 2020
- ❖ Venue of the Meeting: IQAC Office
- ❖ Time of the Meeting: 11.00 a.m. – 01.00 p.m.

Agenda of Meeting

1. To review and confirm the minutes of the last meeting
2. To discuss about the publication of Annual College Magazine *Anjira*
3. To review and discuss about organization of college and university semester examination.
4. Meeting of Head of the Departments and criterion chairpersons to review and discuss about the academic work and documentation done during the academic year for NAAC
5. Any other relevant issues made with permission of the Chair



Members Present:

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14.	Mr. Sambhaji Shivaji Shinde	Coordinator	
15.	Mr. Vihar Shahabu Nisargandh	Assistant Coordinator	

IQAC Coordinator welcomed and briefed the committee members about the agenda.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

- Agenda Item 1** : To review and confirm the minutes of the last meeting
- Resolution** : The Coordinator read out the minutes of the last meeting and they were reviewed and passed by the members
- Agenda Item 2** : To discuss about the publication of Annual College Magazine *Anjira*
- Resolution** : • The discussion was made about the publication of Annual College Magazine *Anjira*.
 • The chairman of Annual College Magazine Committee informed that the data regarding the magazine is ready to publish
 • The IQAC members reviewed and discussed the data and with minor changes the publication of magazine was allowed
 • Proposed by: Principal Dr. Thorat U.L., Seconded by: Mrs. Rokade S.G.
- Agenda Item 3** : To review and discuss about organization of college and university semester examination
- Resolution** : • The Head of examination committee informed regarding organization of college and university examination. As per the norms and regulation of



Shivaji University, Kolhapur, it was decided to conduct the said examinations with due care

- Proposed by: Mr. Sande R.N., Seconded by: Mrs. Jagadale M.D.

Agenda Item 4 : Meeting of Head of the departments and criterion chairpersons to review and discuss about the academic work and documentation done during the academic year for NAAC

Resolution : • The academic work regarding NAAC done by all departments of the college was reviewed and discussed in depth.
• Head of every department presented work done by their respective department and criterion heads also presented collected data and related work done. After scrutinizing the work with some suggestions, it is resolved to accept the data.

- Proposed by: Dr. Shinde S. S. Seconded by: Mr. Nisargandh V.S.

Agenda Item 5 : Any other relevant issues made by the IQAC members with the permission of the Chair

Resolution : It was decided that to organize the next IQAC meeting with the commencement of college.

The vote of thanks was proposed by Assistant Coordinator of IQAC

Co-ordinator
IQAC
Adarsh College, Vita



PRINCIPAL
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President

Adv. Vaibhav Sadashivrao Patil B.S.L., L.L.B.

Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT (ATR) - Year: 2019-2020

Day and Date of the IQAC Meeting: Friday, 28th June, 2019

Sr. No.	Agenda Item	Action Taken
1.	To review and confirm the minutes of the last meeting	Reviewed and confirmed
2.	To prepare action plan and major focus areas of IQAC for academic year 2019-20	Prepared
3.	To Discuss the preparation of AQAR of Academic year 2018-2019	Discussed and Prepared
4.	To approve the academic calendar (2019-2020) of the college prepared by the College Academic Calendar Committee	Approved
5.	To review and discuss the admission policy of the college for various courses for academic year 2019-20	Reviewed, Discussed and followed the policy
6.	To discuss the results of B.A., B.Com., B.Sc., and B.C.A. and P.G. courses	Discussed and implemented
7.	To plan organization of workshops and seminars for academic year 2019-20	Planned and implemented
8.	To discuss about proposal for Lead College Recognition	Discussed and got approved



Day and Date of the IQAC Meeting: Friday, 30th September, 2019

Sr. No.	Agenda Item	Action Taken
1.	To review and confirm the minutes of the last meeting	Reviewed and confirmed
2.	To review of AQAR preparation for the academic year 2018-2019.	Reviewed and Prepared
3.	To prepare planning of criteria wise discussion on new guidelines of NAAC	Prepared and implemented
4.	To Discuss the conduction of semester examination	Discussed and implemented
5.	To review the work done regarding the data and documentation prepared by departments for NAAC	Reviewed

Day and Date of the IQAC Meeting: Tuesday, 31st December, 2019

Sr. No.	Agenda Item	Action Taken
1.	To review and confirm the minutes of the last meeting	Reviewed and confirmed
2.	To review and plan organization of State and national level workshops and seminars	Reviewed and Implemented
3.	To prepare schedule of Annual Prize Distribution Ceremony and Annual Convocation Ceremony	Prepared and implemented
4.	To discuss about the AISHE data of the college	Discussed and updated



Day and Date of the IQAC Meeting: Friday, 28th February, 2020

Sr. No.	Agenda Item	Action Taken
1.	To review and confirm the minutes of the last meeting	Reviewed and confirmed
2.	To discuss about the publication of Annual College Magazine <i>Anjira</i>	Discussed and published
3.	To review and discuss about organization of college and university semester examination.	Reviewed and discussed
4.	Meeting of Head of the Departments and criterion chairpersons to review and discuss about the academic work and documentation done during the academic year for NAAC	Reviewed and discussed and implemented


Co-ordinator
IQAC
Adarsh College, Vita




PRINCIPAL
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